

VACANCY ANNOUNCEMENT

United States Department of State

An Equal Opportunity Employer

Announcement No: SEO 01-01
Opening Date: January 22, 2001
Closing Date: December 31, 2002

Position Title: FOREIGN SERVICE SECURITY ENGINEERING OFFICER

Grade and Starting Salary Range:

FP-04 \$52,459 - \$64,519 per annum

FP-05 \$47,842 - \$49,277

FP-06 \$46,736 (Step 14 only)

Amendment to the Announcement

Second Amendment to the Announcement

Additional Benefits:

Tax-Free Housing overseas; Tax-Free Education Allowance for eligible dependents, etc. (See "Benefits Package" brochure for more information.)

Number of Vacancies:

The Department of State is developing a rank-order List of Eligible Hires to fill a limited number of Foreign Service Security Engineering Officer (SEO) vacancies. The specific number to be hired will depend on the needs of the Foreign Service.

Area of Consideration:

All Sources

Location:

Selected candidates will report to Washington, DC, for approximately seven months of specialized training and orientation. Initial assignments will be made to domestic locations in the Washington, DC area or Ft. Lauderdale, FL, or to any of the Engineering Services Centers or Engineering Services Offices located overseas. All initial assignments will be made in accordance with the needs of the Foreign Service.

DESCRIPTION OF DUTIES

Foreign Service Security Engineering Officers of the Bureau of Diplomatic Security are responsible throughout the world for the protection of Department of State personnel, facilities, and sensitive information from acts of crime, terrorism, and technical espionage. As professional-level engineers, their mission is accomplished through the performance of some or all of the following functions:

- Manage technical and information security programs, projects, and resources worldwide.
- Conduct technical security assessments and recommend security upgrades to deter terrorism and technical espionage.
- Plan and conduct technical surveillance countermeasures (TSCM) surveys to detect and nullify technical penetrations of Department of State facilities at 260 locations around the world.
- Identify security risks, analyze those risks, and specify system requirements and procedural measures to ensure the integrity of stand-alone computers and network information systems.
- Plan, conduct certification tests, and maintain the security needs for information processing and secure conferencing facilities.
- Produce a variety of written documents, including memoranda; trip reports; telegraphic communications with posts; and engineering surveys or services reports detailing specific engineering services planned or performed.
- Extensive travel throughout the world to service overseas embassies and consulates, often in remote locations, including the transport of technical supplies and materials (and on occasion, diplomatic pouches) by airplane, train, and motor vehicle.
- Specify, design, procure, install, and certify equipment or products for technical security and information technology systems, such as:
 1. Technical systems - closed-circuit television (CCTV), intrusion detection systems (IDS) and alarms, explosive detection systems, metal detectors, locking devices, access control and denial systems, countermeasures equipment, and acoustic/RF attenuation technologies.

2. Computer systems - encryption, firewalls, forensics, network intrusion monitoring, and system security audit products.
- Many of the functions performed by a Security Engineering Officer in the field are physically demanding.

I. A CAREER IN THE FOREIGN SERVICE

The Department of State is seeking Foreign Service Security Engineering Officers to serve at U.S. embassies and consulates worldwide. Candidates must agree not only to serve at any US diplomatic or consular post abroad, but also at domestic locations such as the Department of State in Washington, DC, and the Florida Regional Center in Ft. Lauderdale, FL. Security Engineering Officers also provide support to the US Mission to the United Nations in New York City, and various regional field offices located throughout the United States.

The Foreign Service is more than a job - it's a career. As a member of a diplomatic team, you will not only help to accomplish the mission of the Department of State, but you will also be a representative of your country to the people of other nations. A career in the Foreign Service involves uncommon commitments and occasional hardships, as well as unique rewards and opportunities. A decision to enter this career involves unusual motivation, a firm dedication to public service, and a clear understanding of the high level of travel required.

Many overseas posts are in small or remote countries where harsh climates, health hazards, and other discomforts exist, and where American-style amenities frequently are unavailable. Travel to and from some locations may involve hardships and oftentimes personal inconvenience. However, careers in the Foreign Service offer special rewards, including the pride and satisfaction of representing the United States and protecting US interests abroad.

The Foreign Service strives to maintain diversity in the representation of gender, geographic regions, race, and ethnicity.

II. FOREIGN SERVICE SELECTION PROCESS

The Foreign Service selection process is lengthy, multi-staged, and due to the limited number of appointments available, highly competitive. It commences upon receipt of the candidate's application materials and will continue until the candidate is placed on a list of eligible candidates (a process which can take as long as a year) or is determined to be less competitive than other applicants, in which case the candidacy is terminated.

INITIAL REVIEW

A completed application package contains the materials listed in Section V of this Vacancy Announcement. Materials submitted become the property of the Department of State and will not be returned. **An application may be terminated whenever any materials do not meet the eligibility requirements for employment in the Foreign Service.**

III. THE SECURITY ENGINEERING OFFICER CAREER

INITIAL ASSIGNMENTS

All Security Engineering Officers must complete approximately seven months of specialized training in the Washington, DC area upon their entry on duty with the Department of State. **Failure to successfully complete all aspects of this training could result in separation.**

New Security Engineering Officers may be initially assigned to either a domestic or overseas position. Those assigned domestically will serve at one of the Department of State facilities in Washington, DC, or at the Florida Regional Center in Ft. Lauderdale, FL. On occasion, a new officer will be assigned to an overseas position at one of approximately 45 Engineering Services Centers or Engineering Services Offices that are located around the world. All initial assignments will be made in accordance with the needs of the Foreign Service.

Domestic Assignments - A Security Engineering Officer appointed to a domestic position will be assigned to one of the functional areas within the Bureau of Diplomatic Security. Functional areas include: programs, systems, operations, maintenance, logistics, and engineering. Operational assignments may include countermeasures inspections (both domestically and at overseas posts), participation in worldwide maintenance programs, computer security assessments and planning, security engineering support for the Secretary of State, administrative support to overseas Engineering Services Offices, and a variety of engineering support functions and surveys. A domestic position may also involve overseas travel.

Overseas - A Security Engineering Officer appointed to an overseas position will serve as a security engineer at any of the Engineering Services Centers or Engineering Services Offices located at US diplomatic or consular posts around the world. While working at Foreign Service posts, Security Engineering Officers are responsible for a broad range of technical security services to protect Foreign Service personnel, facilities, operations, and information against hostile intelligence, criminal, and terrorist activities. Security Engineering Officers serving at Engineering Services Centers are assigned responsibilities on a regional basis and support several countries. These assignments require frequent travel and some long duration temporary duty.

INITIAL SALARY AND SALARY INCREASES

GRADE	SALARY RANGE	SPECIALIZED EDUCATION	LEVEL EXPERIENCE (YEARS)
FP-04	\$52,459 - \$64,519	Bachelor of Science Degree	3 or more
FP-05	\$47,842 - \$49,277	Bachelor of Science Degree	1 to 3
FP-06	\$46,736	Bachelor of Science Degree	0

The beginning salary within the FP-04, FP-05, or FP-06 pay grades is dependent upon experience and education of the candidate, and will be determined at the time of a conditional offer of employment. The entry-level salary for Federal Civil Service employees appointed to the Foreign Service without a break in service will be set at the rate, within the Foreign Service grade to which they are appointed, that is nearest to the salary rate of their previous GS salary, provided the work performed in the previous position is relevant to Diplomatic Security Engineering activities.

Salaries at the time of appointment may also be adjusted to include domestic locality pay. Overseas salaries may be adjusted to include cost-of-living allowances, post differentials, danger pay, and/or other allowances specific to the post of assignment. The actual differences in pay will be determined by the location of assignments.

Performance is evaluated in writing annually by a supervisor. Security Engineering Officers are administratively promoted from FP-06 to FP-05 level after 12 months of satisfactory performance, and to the FP-04 level after an additional 18 months of satisfactory performance. At the FP-04 level and beyond, positions of increasingly higher responsibility are achieved as a result of competing for promotions which are earned through quality performance. Security Engineering Officers at the FP-04 level and above are considered for promotion annually in competition with others in their specialty.

IV. QUALIFICATIONS AND REQUIREMENTS

A qualifications evaluation panel will review all applicant files and recommend only the most competitive applicants take a proctored examination that assesses the applicant's writing skills. The ability to draft an essay demonstrating a strong command of English grammar, spelling and punctuation is essential. A passing grade on the written essay allows the applicant to proceed to the personal interview and oral assessment portion of the candidate selection process.

Prior to appointment, Security Engineering Officer candidates must undergo a thorough background investigation to determine eligibility for a security clearance, undergo an extensive medical examination to obtain a medical clearance for worldwide service, and be determined suitable for appointment to the Foreign Service.

EDUCATIONAL REQUIREMENT:

Subject to the experience exception described later in this announcement, applicants must hold at the time of appointment at least a Bachelor of Science degree from an accredited US college or university in one of the following fields:

- Electrical Engineering, Electronics Engineering, Computer Engineering, Mechanical Engineering, Electrical Engineering Technology, Electronics Engineering Technology, Security Engineering Technology, Engineering Physics, or Physics.

Students at least 20 years of age and currently pursuing a Bachelor of Science degree in one of the majors listed above may apply up to a year preceding their graduation knowing final acceptance will be predicated on receipt of the degree by the time of appointment.

SPECIALIZED EXPERIENCE REQUIREMENTS:

Applicants for this position should have academic achievements and/or job-related experience that reflect progressively increasing levels of performance and responsibility. They must be able to demonstrate experience and abilities in some or all of the following areas:

1. Ability to logically and objectively analyze problems, apply sound judgment in assessing possible solutions, adjust to changing priorities, and meet tight deadlines;
2. Effective written and oral communication skills, and ability to present technical findings in a clear and concise manner to non-technical personnel;
3. Capacity to gain the cooperation and confidence of co-workers, supervisors (professors, teachers, etc.), and subordinates as well as non-technical individuals;
4. Understanding of the electromagnetic spectrum, and RF interrelationships and characteristics as they relate to the design and operation of electronic and electromechanical systems;
5. Hands-on experience in the operation and use of electronic instrumentation such as multimeters, oscilloscopes, spectrum analyzers, sound pressure level meters, time-delay reflectometers, network analyzers, and similar equipment

- that may be applied to test, certify, and troubleshoot electrical, electronic, mechanical, electromechanical, and computer systems;
6. Knowledge and hands-on familiarity of computer systems, computer security, and familiarity with operating systems, hardware platforms, and networks; and
 7. Ability to read, interpret, and create electrical and electromechanical schematics and architectural drawings, including electrical and mechanical building systems drawings.

PHYSICAL DEMANDS:

Some of the essential functions of the job have a physically demanding component. For instance, in conducting technical surveillance countermeasures surveys, a Security Engineering Officer is periodically required to perform work that requires regular and recurring periods of prolonged standing, bending, and stretching. A Security Engineer is required periodically to climb ladders and work from heights in performing the essential duties. Other essential duties of the job may involve recurring lifting of moderately heavy equipment and tools. Related activities include crawling, maneuvering, and working in cramped spaces and the occasional moving and transporting of diplomatic pouches.

The Office of Medical Services will conduct or arrange for a physical examination of each applicant offered a position to ensure that the candidate meets the physical and medical requirements necessary to perform the essential functions of the job.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE:

Applicants may substitute educational achievements for specialized experience according to the following formula. Each full year (generally 18 semester credit hours) of graduate study may be substituted for one year of specialized experience provided the major is in a technical discipline relevant to Diplomatic Security engineering activities.

SUBSTITUTION OF EXPERIENCE FOR SPECIFIC EDUCATIONAL REQUIREMENT:

A candidate without a Bachelor of Science degree in one of the technical disciplines listed under the section "Educational Requirement" may nevertheless qualify for this position provided all of the following conditions are met:

- The applicant holds a four-year baccalaureate degree (Bachelor of Science or Bachelor of Arts) in any field from an accredited US college or university, **and**
- The applicant has attended the Interagency Training Center (ITC) and successfully completed all of the requirements of the ITC Fundamentals Course, **and**
- The applicant, since graduating from ITC, has worked for an agency of the US Federal Government as a technical surveillance countermeasures (TSCM) investigator for a minimum period of five (5) years.

SUPPLEMENTARY QUESTIONNAIRE

Purpose:

The purpose of the Supplementary Questionnaire is to allow an opportunity to describe educational and job-related accomplishments and experiences reflecting the skills and abilities to accomplish the work of the Foreign Service Security Engineering Officer.

Instructions:

Using plain white paper and either a typewriter or a word processor, individually address each of the numbered items listed below limiting responses to 200 words or less for each item. Your response should be double-spaced. Examples can be drawn from any part of your experience, but must reflect personal accomplishments. You should compose your replies carefully as one of the skills required of a Security Engineering Officer is the ability to write clearly and concisely.

1. **Organizing Your Own Work:** A specific achievement which demonstrates your organizational and planning skills in accomplishing complex tasks under pressure and against tight deadlines.
2. **Computer Knowledge and Skills:** A specific achievement which reflects the level of your knowledge of computer systems, computer network operability (LAN and/or WAN), or computer security.
3. **Problem Solving and Troubleshooting:** Using specific examples, describe your troubleshooting skills involving any of the following: electronic, electrical, electro-mechanical, mechanical, or computer systems.
4. **Leadership and Teamwork Abilities:** Discuss your abilities to work as a team member toward a common goal, as well as examples of where you have lead such a team in the accomplishment of the goal.

V. PROCEDURES FOR APPLYING

The following numbered materials are required for a complete application package. They become the property of the Department of State and will not be returned:

1. A completed Application for Federal Employment, [DS-1950](#).
2. A completed, signed, and dated [Minimum Qualifications Check Sheet](#).
3. A two page typed (double-spaced) narrative autobiography that discusses:
 - a. Background, including personal interests and hobbies
 - b. General comments on work and academic experiences
 - c. Motivation for becoming a Foreign Service Security Engineering Officer
4. A completed Supplementary Questionnaire.
5. A college/university transcript, bearing an original, official seal, is required for eligibility standing. A copy may be submitted pending issuance of the official documentation.
6. A completed Employment Data Form. (Page 6 of [DS-1950](#)) (This is an optional form that requests information to be used for statistical purposes only.)

These documents must be submitted together, and addressed to:

US Mail, Overnight or Federal Express deliveries:

US Department of State
Application Evaluation Branch
Attn. Security Engineering Officer
2401 E Street, NW., Room H-518
Washington, DC 20522

Please Note: Applications can be faxed to 202-261-8939, but original applications must be received prior to final processing. Applications received through the Department of State's inter-office mail system or mailed in Government-franked envelopes will not be accepted.

Executive Branch agencies are barred by 5 US Code 3303 as amended from accepting or considering prohibited political recommendations and are required to return any prohibited political recommendations to sender. In addition, as mandated by 5 US Code 310, sons and daughters of federal employees cannot be granted preference in competing for these employment opportunities.

The Department of State is committed to equal opportunity and fair and equitable treatment for all without regard to race, color, national origin, sex, religion, age, sexual orientation, disabling condition, political affiliation, marital status, or prior statutory, constitutionally protected activity. The Department provides reasonable accommodation to applicants with disabilities. Applicants requiring reasonable accommodations for any part of the application or hiring process should so advise the Department. All decisions for granting reasonable accommodations are made on a case-by-case basis.

ALL POTENTIAL APPLICANTS ARE STRONGLY URGED TO READ THIS ENTIRE VACANCY ANNOUNCEMENT TO ENSURE THAT THEY MEET ALL OF THE REQUIREMENTS FOR THIS POSITION AND THAT THEY FULLY UNDERSTAND THE SPECIAL CIRCUMSTANCES INVOLVING A CAREER IN THE FOREIGN SERVICE **BEFORE APPLYING.**

AMENDMENT

Announcement No.: SEO-01-01
Opening Date: January 22, 2001
Closing Date: December 31, 2002

Position Title: FOREIGN SERVICE SECURITY ENGINEERING OFFICER

Starting Salary Range:
FP-04 \$52,459 - \$64,519 per annum
FP-05 \$47,842 - \$49,277
FP-06 \$46,736 (Step 14 only)

Number of vacancies:

The Department of State is developing a rank-order List of Eligible Hires to fill a limited number of Foreign Service Security Engineering Officer (SEO) vacancies. The specific number to be hired will depend on the needs of the Foreign Service.

Area of Consideration:

All Sources

Location:

Selected candidates will report to Washington, DC, for approximately seven months of specialized training and orientation. Initial assignments will be made to domestic locations in the Washington, DC area or Fort Lauderdale, FL, or to any of the Engineering Services Centers or Engineering Services Offices located overseas. All initial assignments will be made in accordance with the needs of the Foreign Service.

Effective Date:

May 1, 2002

This amends certain qualifications and requirements for the Security Engineering Officer (SEO) vacancy announcement.

- All Security Engineering Officer (SEO) candidates must be eligible for a TOP SECRET/SPECIAL COMPARTMENTED INFORMATION (TS/SCI) security clearance.
- The SEO candidate and all immediate family members (spouse, parents, siblings, children, or cohabitants) must be citizens of the United States. The few exceptions to this are based upon national security requirements.
- A candidate that already holds Top Secret, but does not hold SCI, will require an upgrade to SCI before he or she can report for training or duty.

AMENDMENT

Announcement No.:
Opening Date:
Closing Date:

SEO-01-01
January 22, 2001
December 31, 2002

Position Title:

**FOREIGN SERVICE DIPLOMATIC SECURITY ENGINEERING
OFFICER**

Starting salary Range:

FP-04/7 \$52,459 - \$64,519
FP-05/11 \$47,842 - \$49,277
FP-06/14 \$46,736

Number of Vacancies:

The Department of State is developing a Rank-
Order List of Eligible Hires to fill a limited number of Foreign Service
Security Engineering Officer (SEO) vacancies. The specific number to
be hired will depend on the needs of the Foreign Service.

Area of Consideration:

All Sources

Location:

Selected candidates will report to Washington, DC.
All initial assignments will be made in accordance with the needs of the
Foreign Service.

Effective Date:

January 1, 2003

This amends the closing date of the vacancy announcement.

Closing date December 31, 2003.

AMENDMENT

Minimum Qualifications Check Sheet
Foreign Service Security Engineering Officer Application

Please complete the following by marking yes or no for each question and sign and date the form at the bottom. This checklist will assist with processing your application and must be submitted along with your application forms. If you answer "NO" to any question, you probably do not qualify for the position.

- | | YES | NO |
|---|------------|-----------|
| 1. I am a citizen of the United States. | _____ | _____ |
| 2. All members of my immediate family (spouse, parents, siblings, children, or cohabitants) are US citizens. | _____ | _____ |
| 3. I have (or will have within one year) at least a Bachelor of Science degree from an accredited college or university in one of the following fields: Electrical Engineering, Electronics Engineering, Computer Engineering, Mechanical Engineering, Electrical Engineering Technology, Electronics Engineering Technology, Security Engineering Technology, Engineering Physics, or Physics; or I qualify for the substitution of experience for specific educational requirement. | _____ | _____ |
| 4. I am at least 20 years old. I understand that I must be at least 21 years old and not have reached my 60th birthday by the time of appointment. | _____ | _____ |
| 5. I am in compliance with the Selective Service Act and I have registered as required (male applicants only). | _____ | _____ |
| 6. I am willing to live and serve anywhere overseas or in the United States. | _____ | _____ |
| 7. I have a valid US driver's license. | _____ | _____ |
| 8. If offered a position, I understand that I must undergo a background investigation, medical examination, and suitability determination for | _____ | _____ |

Foreign Service employment.

9. I understand that I am applying for an engineering position that at times may involve some physical labor, as described in the Vacancy Announcement. _____
10. I understand that I must undergo an intensive training program and that failure to successfully complete all aspects of this training could result in my separation. _____

Applicant's name (printed): _____

Signature: _____ **Date:** _____

U.S. Department of State
Instructions for Completing Application for Employment

Carefully Read the Following Instructions and the Vacancy Announcement Before You Complete this Application

- THIS APPLICATION IS REQUIRED FOR CERTAIN EMPLOYMENT OPPORTUNITIES IN THE DEPARTMENT OF STATE. TYPE OR PRINT CLEARLY IN BLACK INK. NOTE: Illegible statements on the application form may hinder full consideration of your application. Data on the application form are read by computer. Using care while filling in the form will speed processing of your application. **TYPING IS PREFERRED.** If you plan to type this application, **first fill in the "bubble" fields (items #10, 11, 12, etc.) with black ink.** If you plan to handwrite, print carefully and close letters, following the examples below.

Shade circles like this: 

Not like this:  

Before completing this application, determine from the appropriate office if applications are being accepted for the position in which you have an interest and, if so, obtain a vacancy announcement from that office. In addition to describing the job, the announcement will help you determine if you have the appropriate qualifications and how to present them, advise whether any additional application documents are needed, and explain how to submit the application and any supplemental documents.

You **must submit at least** the following parts of this application (refer to the vacancy announcement for complete instructions on what to submit): one Page 3, one Page 4, and one Page 5. On **each** Page 4 and 5 you submit, enter your Social Security Number and up to the first 18 characters of your last name. You may submit more than one Page 4 depending on the number of experience blocks you need, but only one Page 5.

When completing date (except item # 18- "Date of Diploma/GED" and items #19 & 20 - "Date of Degree"), use the following format: 03-08-1994.

Answer all questions fully and correctly. Otherwise, you may delay the review of your application and exclude yourself from consideration for employment. See the vacancy announcement for the fax number and/or mailing instructions and for any required additional submissions and attachments. You **must** keep a copy of this application with an **original signature**. At some point in the selection process, you may be asked to submit original copies of your application and attachments. If you plan to make copies of your application, we suggest you leave items #9, 24 and 25 blank, so you can use this application for future vacancies. Complete these blank items each time you apply. **YOU MUST SIGN AND DATE, IN INK, EACH COPY YOU SUBMIT.**

SPECIFIC INSTRUCTIONS

Page 3

#5. If applicable, include your apartment number at the end of your street address.

#6, 7. Include area codes for all phone numbers. Use the following format: 202-555-1234.

#12. If you are a male and were born prior to December 31, 1959, you should **NOT** answer item # 12.

#13. DO NOT LEAVE ITEM #13 BLANK. If you do not claim veterans' preference, darken the "No Preference" circle. You **cannot** receive veterans' preference if you are retired or plan to retire at or above the rank of major or lieutenant commander, **unless** you are disabled or retired from the active military Reserve. To receive veterans' preference, your separation from active duty must have been under honorable conditions. This includes honorable and general discharges. A clemency discharge does not meet the requirements of the Veterans' Preference Act. Active duty for training in the military Reserve and National Guard programs is not considered active duty for purposes of veterans' preference.

To qualify for preference, you must meet ONE of the following conditions:

1. Served on active duty anytime between December 7, 1941 and July 1, 1955; (If you were a Reservist called to active duty between February 1, 1955 and July 1, 1955, you must meet condition 2, below.) **or**
2. Served on active duty any part of which was between July 2, 1955 and October 14, 1976 or a Reservist called to active duty between February 1, 1955 and October 14, 1976 **and** who served more than 180 days; **or**
3. Entered on active duty between October 15, 1976 and September 7, 1980 or a Reservist who entered on active duty between October 15, 1976 and October 13, 1982 **and** received a Campaign Badge or Expeditionary Medal or are a disabled veteran; **or**
4. Enlisted in the Armed Forces after September 7, 1980 or entered active duty other than by enlistment on or after October 14, 1982 **and**:
 - a. Completed 24 months of continuous active duty, or the full period called, or ordered to active duty, or were discharged under 10 U.S.C. 1171, or for hardship under 10 U.S.C. 1173, **and** received or were entitled to receive a Campaign Badge or Expeditionary Medal; **or**
 - b. Are a disabled veteran.

If you meet one of the previous four conditions, you qualify for 5-Point Preference. If you want to claim 5-Point Preference and do not meet the requirements for 10-Point Preference, darken the circle next to "5-Point Preference."

U.S. Department of State
Instructions for Completing Application for Employment (Con't)

(Item #13 continued)

If you think you qualify for "10-Point Preference", review the requirements described in Standard Form (SF) 15, Application for 10-Point Veterans' Preference. The SF-15 is available from any Federal Job Information Center. If you claim "10-Point Preference", darken the circle next to "10-Point Preference." The 10-Point Preference groups are:

- Non-Compensably Disabled or Purple Heart Recipient.
- Compensably Disabled (less than 30%).
- Compensably Disabled (30% or more).
- Spouse, Widow(er) or Mother of a deceased or disabled veteran.

To receive "10-Point Preference", you must send in a completed SF-15 with the proof requested in the SF-15.

#16, 17. Darken only one circle per item. For # 16, indicate the highest level of education you have completed. For # 17, darken the circle that most closely indicates your present status.

#18, 19, 20. List the most recently attended schools for each of these items. On Page 5, you have more space to list schools where you received additional degrees or certificates, such as from Vocational/Technical programs. Use the following format for "Date of Diploma/GED" and "Date of Degree": mm-yyyy (e.g. 04-1994). For "Date From" and "Date To" use mm-yyyy (e.g. 04-2000).

#22. Rate your proficiency for speaking and reading languages other than English. Be sure to include the two languages in which you have the highest proficiencies. If you wish to list more than two languages in which you have proficiency, give details in the "Continued Items" area on Page 5. Rate your proficiency using the codes listed below:

Proficiency Code	Speaking Definitions	Reading Definitions
0-No Practical Proficiency	No practical speaking proficiency	No practical reading proficiency
1-Elementary Proficiency	Able to satisfy routing travel needs and minimum courtesy requirements.	Able to read some personal and place names, street signs, office and shop designations, numbers and isolated words and phrases
2-Limited Working Proficiency	Able to satisfy routine social demands and limited work requirements.	Able to read simple prose, in a form equivalent to typescript or printing, on subjects within a familiar context.
3-Minimum Professional Proficiency	Able speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations on practical, social, and professional topics.	Able to read standard newspaper items addressed to the general reader, routine correspondence, reports, and technical materials in the individual's special field.
4-Full Professional Proficiency	Able to use the language fluently and accurately on all levels pertinent to professional needs.	Able to read all styles and forms of the language pertinent to professional needs.
5-Native or Bilingual Proficiency	Equivalent to that of an educated native speaker	Equivalent to that of an educated native.

Pages 4 & 5

Fill in your employment, unemployment, and education activities, **beginning with the present and working backwards 10 years**. Label each experience with a consecutive letter (A, B, C, D, etc.) beginning with the letter "A" in the first "Experience Block". **INCLUDE ALL:** full-time work, part-time work, temporary work, paid work, unpaid work, active military duty, self-employment, periods of unemployment, educational activities (for unpaid activities, leave the salary blocks blank). You may also include any other experience prior to the past 10 years which you feel would be relevant to the position for which you are applying. If you had a significant change of duties or responsibilities while you worked for the same employer, describe each major change as a separate experience. If specific experience continues to the present, darken the circle for "Present" **and do not fill in the "Date To" blocks**.

PRIVACY ACT STATEMENT

Section 1104 of Title 5 of the U.S. Code allows Federal agencies to rate applicants for Federal jobs. We need the information you put on this application form to see how well your education and work skills qualify you for a Federal job. We also need information on matters such as citizenship and military service to see whether you are affected by laws we must follow in deciding who may be employed by the Federal Government.

Executive Order 9397 authorizes solicitation of your Social Security Number (SSN) for use as an identifier in personnel records management, thus ensuring proper identification of applicants throughout the selection and employment process. The information we collect by using your SSN will be used for employment purposes and also may be used for studies, statistics, and computer matching to benefit payment files. Furnishing your SSN or any of the other data specified in the vacancy announcement, is voluntary. However, failure to do so may prevent timely processing of your application or may prevent consideration for the vacancy.

Note: If you receive the application form by fax and the four corner boxes are cut off at the top or bottom of any page, please contact the sending office to resend the fax or request a form by mail. The form may not read properly if the boxes are not intact.



U.S. Department of State
Application for Employment

*OMB Approved No. 1400-0007
Expires 10-31-2001
Estimated Burden 30 Minutes

<input type="radio"/> Mr. 1. Name (Last, First, Middle) <input type="radio"/> Mrs. <input type="radio"/> Ms.					
2. Other Names Ever Used (maiden, nicknames, etc.)		3. Date of Birth (mm-dd-yyyy)	4. Social Security Number		
5. Current Address (include apartment number, if any)					
5a. City	5b. State (2 Letters)	5c. ZIP/Postal Code (ZIP +4)	5d. E-Mail Address		
5e. Country (if not United States)		6. Current Home Phone (include Area Code)	6a. Current Work Phone (include Area Code)		
7. Permanent Address (include apartment number, if any)					
7a. Permanent City		7b. State (2 Letters)	7c. ZIP/Postal Code (ZIP +4)		
7d. Permanent Country (if not United States)		7e. Permanent Home Phone (include Area Code)			
8. Indicate Title, Position or Program you are applying for.		Job Announcement Number	9. Lowest Acceptable Annual Salary Or Grade Level		
<div>10. Are you available for: (Select all appropriate) <input type="radio"/> Full-Time? <input type="radio"/> Shift Work? <input type="radio"/> Temporary/Part-Time? <input type="radio"/> Flexible Work Schedule? <input type="radio"/> Overtime? <input type="radio"/> World Wide Assignment?</div>		<div>11. Are you a U.S. Citizen? <input checked="" type="radio"/> Y <input type="radio"/> N Is your spouse/cohabitant a U.S. Citizen? <input checked="" type="radio"/> Y <input type="radio"/> N If "NO", enter the country of his/her citizenship.</div> <div>12. If you are a male born after December 31, 1959, have you registered with the Selective Service? <input checked="" type="radio"/> Y <input type="radio"/> N</div> <div>13. Veteran's Preference <input type="radio"/> No Preference <input type="radio"/> 5-Point Preference <input type="radio"/> 10-Point Preference</div>			
<div>14. Were you ever employed as a civilian by the Federal Government? If "YES" mark all that apply. <input type="radio"/> Temporar <input type="radio"/> Career-Conditiona <input type="radio"/> Career <input type="radio"/> Excepted Do you receive, or have you ever applied for retirement pay, pension or other pay based on military, Federal civilian, or District of Columbia Government service? <input checked="" type="radio"/> Y <input type="radio"/> N</div>		<div>15. Do you have a relative working for the Agency for which you are applying? If "YES", give details on Page 5. <input checked="" type="radio"/> Y <input type="radio"/> N</div> <div>16. Highest Education Level Completed <input type="radio"/> 10 <input type="radio"/> College: 2 <input type="radio"/> Graduate Studies <input type="radio"/> 11 <input type="radio"/> College: 3 <input type="radio"/> Masters <input type="radio"/> 12/GED <input type="radio"/> College: 4 <input type="radio"/> Professional Degree <input type="radio"/> Vo/Tech Prog. <input type="radio"/> College: AA <input type="radio"/> JD/other law degree <input type="radio"/> College: 1 <input type="radio"/> College: BA/BS <input type="radio"/> Doctorate</div> <div>17. Current Student Status <input type="radio"/> Full-Time Student <input type="radio"/> Part-Time Student <input type="radio"/> Not a Student</div>			
18. High School Name		City, State, ZIP Code	Date of Diploma/GED (mm-yyyy)		
19. Undergraduate Institution		Date of Degree (mm-yyyy)	20. Graduate Institution	Date of Degree (mm-yyyy)	
City, State, ZIP Code, Country (if not U.S.)		Grade Point Avg. (on 4.0 scale)	City, State, ZIP Code, Country (if not U.S.)		Grade Point Avg. (on 4.0 scale)
Major Minor		Number of credit hours completed	Major Minor		Number of credit hours completed
Date From (mm-yyyy) Date To (mm-yyyy)		<input type="radio"/> Quarter hours completed <input type="radio"/> Semester hours completed	Date From (mm-yyyy) Date To (mm-yyyy)		<input type="radio"/> Quarter hours completed <input type="radio"/> Semester hours completed
21. Do you have or have you had a Security Clearance? <input checked="" type="radio"/> Y <input type="radio"/> N If "YES", what type of clearance and who issued the clearance?		22. First Foreign Language Proficiency (See Codes Page 2)		Second Foreign Language Proficiency (See Codes Page 2)	
23. List any special skills (e.g. computer), experiences, current licenses, honors, awards, special accomplishments, and/or training (with date completed) relating to the position for which you are applying. Continue on Page 5, if necessary.		Speaking Proficiency Reading Proficiency		Speaking Proficiency Reading Proficiency	
		<div>S <input type="text"/></div>		<div>S <input type="text"/></div>	
		24. Original Signature (SIGN IN INK) I certify that all of the information on and attached to this application is true, correct, complete, and made in good faith.			
		25. Date Signed (mm-dd-yyyy)			

*The response time is an estimated average including the time needed to look for, get and provide the information required. You do not have to provide the information requested if the OMB approval has expired. We would appreciate any comments on the estimated responses and cost burdens, and recommendations for reducing them. Please send your comments to A/RPS/DIR, U.S. Department of State, Washington, DC 20520.

U.S. Department of State
Application for Employment (Con't)

Social Security Number		Last Name	
Experience Block <div style="border: 1px solid black; width: 40px; height: 40px; margin: 5px;"></div>	Type of Experience <input type="radio"/> Paid <input type="radio"/> Unpaid <input type="radio"/> Unemployed <input type="radio"/> Education	Full-Time/Part-Time <input type="radio"/> Full-Time <input type="radio"/> Part-Time If P/T, hours per week <div style="border: 1px solid black; width: 40px; height: 20px; margin: 5px;"></div>	<div style="border: 1px solid black; width: 220px; height: 40px; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"><div>Date From (mm-dd-yyyy) _____</div><div>To</div><div>Date To (mm-dd-yyyy) _____</div></div> <div style="font-size: small;">If present experience, darken circle and leave "Date To" blank. <input type="radio"/> Present</div>
Employer's Name and Address (include ZIP Code, if known)			<div style="height: 40px;"></div> <div style="border: 1px solid black; padding: 2px;">Supervisor's Name, Area Code and Telephone Number</div>
Describe your duties and accomplishments (include any knowledge, skills, and abilities listed in the vacancy announcement that you have gained from this work experience).			

Experience Block <div style="border: 1px solid black; width: 40px; height: 40px; margin: 5px;"></div>	Type of Experience <input type="radio"/> Paid <input type="radio"/> Unpaid <input type="radio"/> Unemployed <input type="radio"/> Education	Full-Time/Part-Time <input type="radio"/> Full-Time <input type="radio"/> Part-Time If P/T, hours per week <div style="border: 1px solid black; width: 40px; height: 20px; margin: 5px;"></div>	<div style="border: 1px solid black; width: 220px; height: 40px; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-between;"><div>Date From (mm-dd-yyyy) _____</div><div>To</div><div>Date To (mm-dd-yyyy) _____</div></div> <div style="font-size: small;">If present experience, darken circle and leave "Date To" blank. <input type="radio"/> Present</div>
Employer's Name and Address (include ZIP Code, if known)			<div style="height: 40px;"></div> <div style="border: 1px solid black; padding: 2px;">Supervisor's Name, Area Code and Telephone Number</div>
Describe your duties and accomplishments (include any knowledge, skills, and abilities listed in the vacancy announcement that you have gained from this work experience).			

Application for Employment (Con't)

Social Security Number		Last Name			
Experience Block <div style="border: 1px solid black; width: 40px; height: 40px; margin: 10px auto;"></div>	Type of Experience	Full-Time/Part-Time	Exact Title of Your Job	Starting Salary	Ending Salary
	<input type="radio"/> Paid	<input type="radio"/> Full-Time		_____ per <input type="radio"/> Hr	_____ per <input type="radio"/> Hr
	<input type="radio"/> Unpaid	<input type="radio"/> Part-Time		<input type="radio"/> Wk	<input type="radio"/> Wk
	<input type="radio"/> Unemployed	If P/T, hours per week		<input type="radio"/> Mo	<input type="radio"/> Mo
<input type="radio"/> Education		<div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div>	Date From (mm-dd-yyyy) _____ To _____	If present experience, darken circle and leave "Date To" blank. <input type="radio"/> Present	Date To (mm-dd-yyyy) _____
Employer's Name and Address (include ZIP Code, if known)				If Federal employment, civilian or military, list series, grade or rank, and if promoted in this job, indicate the date of your last promotion.	
				Supervisor's Name, Area Code and Telephone Number	
Describe your duties and accomplishments (include any knowledge, skills, and abilities listed in the vacancy announcement that you have gained from this work experience).					
<div style="border: 1px solid black; padding: 5px; display: inline-block;">Continued Items from Page 3</div>					
<div style="display: flex; justify-content: space-between;"><div style="width: 48%;">Item 15 continued. Include: <i>father, mother, husband, wife, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, and half sister.</i></div><div style="width: 48%;">Items 19 & 20 continued. Other schools and/or certificate programs where degrees were received or vocational, technical or armed forces schools where certificates were received and not listed in blocks #19 or 20. Include all information as requested in blocks #19 & 20.</div></div>					
Name			Relationship		
Item 22 continued.					
Language		Speaking Proficiency		Reading Proficiency	
Item 23 continued. List special skills, awards, accomplishments and/or training .					
AUTHORIZATION TO FURNISH INFORMATION					
I hereby authorize the Department of State to furnish to any organization or individual who is a potential funding source or organization all the information I have furnished on this form, any official financial aid statement from any college or university, and any other information I have provided with respect to my application for an internship with the Department of State.					
_____ Signature				_____ Date (mm-dd-yyyy)	

U.S. Department of State
Application for Employment (Con't)
Employment Data

General instructions: The information from this survey is used to help ensure that agency personnel practices meet the requirements of Federal law. Your responses are voluntary. Please answer each of the questions to the best of your ability. Please print entries in pen. Be sure to read each item thoroughly before completing this form.

<input type="radio"/> Mr. 1. Name (<i>Last, First, Middle</i>) <input type="radio"/> Mrs. <input type="radio"/> Ms. _____							
2. Social Security Number _____	3. Position for which you are applying _____						
4. Job Announcement Number _____	5(a). Is this a Student Program position? <input type="radio"/> Y <input type="radio"/> N (b). If "YES", do you intend to enroll or continue to be enrolled in a college or university immediately after completing the program? <input type="radio"/> Y <input type="radio"/> N						
6. Have you ever taken the Foreign Service Officer Examination? <input type="radio"/> Y <input type="radio"/> N	7. Race and Ethnicity Identification (Voluntary). The race and ethnic categories for federal statistics and administrative reporting are defined below. Please identify yourself in terms of one or more of the following categories by filling in the appropriate circle(s). <table style="width: 100%;"><tr><td><input type="radio"/> (1) American Indian or Alaska Native.</td><td><input type="radio"/> (4) Hispanic or Latino</td></tr><tr><td><input type="radio"/> (2) Asian</td><td><input type="radio"/> (5) Native Hawaiian or Other Pacific Islander</td></tr><tr><td><input type="radio"/> (3) Black, or African American</td><td><input type="radio"/> (6) White</td></tr></table>	<input type="radio"/> (1) American Indian or Alaska Native.	<input type="radio"/> (4) Hispanic or Latino	<input type="radio"/> (2) Asian	<input type="radio"/> (5) Native Hawaiian or Other Pacific Islander	<input type="radio"/> (3) Black, or African American	<input type="radio"/> (6) White
<input type="radio"/> (1) American Indian or Alaska Native.	<input type="radio"/> (4) Hispanic or Latino						
<input type="radio"/> (2) Asian	<input type="radio"/> (5) Native Hawaiian or Other Pacific Islander						
<input type="radio"/> (3) Black, or African American	<input type="radio"/> (6) White						

Note: Race is defined by the Equal Employment Opportunity Commission as follows:

- | | |
|--|---|
| 1. American Indian or Alaska Native | A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment. |
| 2. Asian | A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. |
| 3. Black, or African American | A person having origins in any of the black racial groups of Africa. This category includes terms such as "Haitian" or "Negro" as well as "Black or African American." |
| 4. Hispanic or Latino | A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. This category includes the term "Spanish origin," as well as "Hispanic or Latino." |
| 5. Native Hawaiian or Other Pacific Islander | A person having origins in any of the original peoples of a Hawaii, Guam, Samoa, or other Pacific Islands. |
| 6. White | A person having origins in any of the original peoples of Europe, the Middle East, or North Africa. |

8. Do you have a Disability? (Voluntary). ☐ Y ☐ N Self-identification of disability status is essential for effective data collection and analysis. The information you provide will be used for statistical purposes only. While self-identification is voluntary, your cooperation in providing accurate information is critical. (see Page 7 for codes)

Definition of a Disability: A person is disabled if he or she has a physical or mental impairment which substantially limits one or more major life activities; has a record of such impairment; or is regarded as having such impairment. Those disabilities that are to be reported are listed on page 7. In the case of multiple impairments, choose the code which describes the impairment that would result in the most substantial limitation on this job.

9. If employed, describe Field of Work. (Mark the appropriate circle(s)) <table style="width: 100%;"><tr><td><input type="radio"/> Administrative/Management</td><td><input type="radio"/> Media/Journalism</td></tr><tr><td><input type="radio"/> Economics/Marketing</td><td><input type="radio"/> Fine Arts</td></tr><tr><td><input type="radio"/> Banking/Finance</td><td><input type="radio"/> Scientific/Technical</td></tr><tr><td><input type="radio"/> International Trade</td><td><input type="radio"/> Clerical and Related</td></tr><tr><td><input type="radio"/> Law</td><td><input type="radio"/> Sales/Service</td></tr><tr><td><input type="radio"/> Teaching</td><td><input type="radio"/> Military</td></tr><tr><td><input type="radio"/> Federal Government</td><td><input type="radio"/> Other</td></tr><tr><td><input type="radio"/> Foreign Affairs</td><td></td></tr></table> <p style="text-align: center;">_____ (Please specify)</p>	<input type="radio"/> Administrative/Management	<input type="radio"/> Media/Journalism	<input type="radio"/> Economics/Marketing	<input type="radio"/> Fine Arts	<input type="radio"/> Banking/Finance	<input type="radio"/> Scientific/Technical	<input type="radio"/> International Trade	<input type="radio"/> Clerical and Related	<input type="radio"/> Law	<input type="radio"/> Sales/Service	<input type="radio"/> Teaching	<input type="radio"/> Military	<input type="radio"/> Federal Government	<input type="radio"/> Other	<input type="radio"/> Foreign Affairs		10. Years of Full-Time Work Experience 	11. Years of Overseas Experience
<input type="radio"/> Administrative/Management	<input type="radio"/> Media/Journalism																	
<input type="radio"/> Economics/Marketing	<input type="radio"/> Fine Arts																	
<input type="radio"/> Banking/Finance	<input type="radio"/> Scientific/Technical																	
<input type="radio"/> International Trade	<input type="radio"/> Clerical and Related																	
<input type="radio"/> Law	<input type="radio"/> Sales/Service																	
<input type="radio"/> Teaching	<input type="radio"/> Military																	
<input type="radio"/> Federal Government	<input type="radio"/> Other																	
<input type="radio"/> Foreign Affairs																		
12. Overseas Experience <table style="width: 100%;"><tr><td><input type="radio"/> Student</td><td><input type="radio"/> Military</td></tr><tr><td><input type="radio"/> Dependent</td><td><input type="radio"/> Government</td></tr><tr><td><input type="radio"/> Peace Corps</td><td><input type="radio"/> Other</td></tr></table> <p style="text-align: center;">_____ (Please specify)</p>			<input type="radio"/> Student	<input type="radio"/> Military	<input type="radio"/> Dependent	<input type="radio"/> Government	<input type="radio"/> Peace Corps	<input type="radio"/> Other										
<input type="radio"/> Student	<input type="radio"/> Military																	
<input type="radio"/> Dependent	<input type="radio"/> Government																	
<input type="radio"/> Peace Corps	<input type="radio"/> Other																	

13. How did you learn about the job for which you are applying? (You may select up to 3 choices)
- | | | |
|--|---|--|
| <input type="radio"/> Private Information Service | <input type="radio"/> Poster | <input type="radio"/> Federal, State or Local Job Information Center |
| <input type="radio"/> Magazine | <input type="radio"/> Private Employment Office | <input type="radio"/> Religious organization |
| <input type="radio"/> Newspaper | <input type="radio"/> State Employment Office (Job Service) | <input type="radio"/> School or College Counselor or other official |
| <input type="radio"/> Radio | <input type="radio"/> Agency Personnel Dept. (Bulletin Board or Other Announcement) | <input type="radio"/> Friend or Relative Working for Agency |
| <input type="radio"/> TV | <input type="radio"/> Agency or other Federal Government Recruitment at School or College | <input type="radio"/> Friend or Relative not Working for Agency |
| <input type="radio"/> Other (Please specify) _____ | | |

U.S. Department of State

Application for Employment (Con't)

Employment Data Self-Identification of Disability

<p>01. I do not wish to identify my disability.</p> <p>05. I do not have a disability.</p> <p>06. I have a disability but it is not listed below.</p> <p>SPEECH IMPAIRMENTS</p> <p>13. Severe speech malfunction or inability to speak; hearing is normal (Example: defects of articulation [unclear language sounds]; stuttering; aphasia [impaired language function]; laryneectomy [removal of the "voice box"])</p> <p>HEARING IMPAIRMENTS</p> <p>15. Hard of hearing (Total deafness in one ear or inability to hear ordinary conversation, correctable with a hearing aid)</p> <p>16. Total deafness in both ears, with understandable speech</p> <p>17. Total deafness in both ears, and unable to speak clearly.</p> <p>VISION IMPAIRMENTS</p> <p>22. Ability to read ordinary size print with glasses, but with loss of peripheral (side) vision (Restriction of the visual field to extent that mobility is affected -"Tunnel vision")</p> <p>23. Inability to read ordinary size print, not correctable by glasses (Can read oversized print or use assisting devices such as glass or projector modifier)</p> <p>24. Blind in one eye</p> <p>25. Blind in both eyes (No usable vision, but may have some light perception)</p> <p>MISSING EXTREMITIES</p> <p>27. One hand</p> <p>28. One arm</p> <p>29. One foot</p> <p>32. One leg</p> <p>33. Both hands or arms</p> <p>34. Both feet or legs</p> <p>35. One hand or arm and one foot or leg</p> <p>36. One hand or arm and both feet or legs</p> <p>37. Both hands or arms and one foot or leg</p> <p>38. Both hands or arms and both feet or legs.</p> <p>NONPARALYTIC ORTHOPEDIC IMPAIRMENTS (Because of chronic pain, stiffness, or weakness in bones or joints, there is some loss of ability to move or use a part or parts of the body.</p> <table style="width: 100%;"> <tr> <td>44. One or both hands</td> <td>47. One or both legs</td> </tr> <tr> <td>45. One or both feet</td> <td>48. Hip or pelvis</td> </tr> <tr> <td>46. One or both arms</td> <td>49. Back</td> </tr> </table> <p>57. Any combination or two or more parts of the body</p> <p>PARTIAL PARALYSIS (Because of brain, nerve, or muscle problem, including palsy and cerebral palsy, there is some loss of ability to move or use a part of the body, including legs, arms, and/or trunk.</p> <table style="width: 100%;"> <tr> <td>61. One hand</td> <td>64. Both hands</td> </tr> <tr> <td>62. One arm, any part</td> <td>65. Both legs, any part</td> </tr> <tr> <td>63. One leg, any part</td> <td>66. Both arms, any part</td> </tr> </table>	44. One or both hands	47. One or both legs	45. One or both feet	48. Hip or pelvis	46. One or both arms	49. Back	61. One hand	64. Both hands	62. One arm, any part	65. Both legs, any part	63. One leg, any part	66. Both arms, any part	<table style="width: 100%;"> <tr> <td>67. One side of body, including one arm and one leg</td> <td>68. Three or more major major parts of the body (arms and legs)</td> </tr> </table> <p>COMPLETE PARALYSIS (Because of a brain, nerve, or muscle problem, including palsy and cerebral palsy, there is a complete loss of ability to move or use a part of the body, including legs, arms, and/or trunk.)</p> <table style="width: 100%;"> <tr> <td>70. One hand</td> <td>76. Lower half of body, including legs.</td> </tr> <tr> <td>71. Both hands</td> <td>77. One side of body, including one arm and one leg.</td> </tr> <tr> <td>72. One arm</td> <td></td> </tr> <tr> <td>73. Both arms</td> <td></td> </tr> <tr> <td>74. One leg</td> <td>78. Three or more major parts of the body (arms and legs)</td> </tr> <tr> <td>75. Both legs</td> <td></td> </tr> </table> <p>OTHER IMPAIRMENTS</p> <p>80. Hear disease with no restriction or limitation of activity (History or heart problems with complete recovery)</p> <p>81. Heart disease with restriction or limitation of activity</p> <p>82. Convulsive disorder (e.g., epilepsy)</p> <p>83. Blood diseases (e.g., sickle cell anemia, leukemia, hemophilia)</p> <p>84. Diabetes</p> <p>86. Pulmonary respiratory disorders (e.g., tuberculosis, emphysema, asthma)</p> <p>87. Kidney dysfunctioning (e.g., if dialysis [Use of an artificial kidney machine] is required)</p> <p>88. Cancer-a history of cancer with complete recovery</p> <p>89. Cancer-under surgical and/or medical treatment</p> <p>90. Mental retardation (A chronic and lifelong condition involving a limited ability to learn to be educated, and to be trained for useful productive employment as certified by a State Vocational Rehabilitation agency under section 213.3102(t) of Schedule A</p> <p>91. Mental or emotional illness (A history of treatment for mental or emotional problems.</p> <p>92. Severe distortion of limbs and/or spine (e.g., dwarfism, kyphosis [severe distortion of back])</p> <p>93. Disfigurement of face, hands, or feet (e.g., distortion of features on skin, such as those caused by burns, gunshot injuries, and birth defects [gross facial birthmarks, club feet, etc])</p> <p>94. Learning disability (A disorder in one or more of the processes involved in understanding, perceiving, or using language or concepts [spoken or written]; e.g., dyslexia).</p>	67. One side of body, including one arm and one leg	68. Three or more major major parts of the body (arms and legs)	70. One hand	76. Lower half of body, including legs.	71. Both hands	77. One side of body, including one arm and one leg.	72. One arm		73. Both arms		74. One leg	78. Three or more major parts of the body (arms and legs)	75. Both legs	
44. One or both hands	47. One or both legs																										
45. One or both feet	48. Hip or pelvis																										
46. One or both arms	49. Back																										
61. One hand	64. Both hands																										
62. One arm, any part	65. Both legs, any part																										
63. One leg, any part	66. Both arms, any part																										
67. One side of body, including one arm and one leg	68. Three or more major major parts of the body (arms and legs)																										
70. One hand	76. Lower half of body, including legs.																										
71. Both hands	77. One side of body, including one arm and one leg.																										
72. One arm																											
73. Both arms																											
74. One leg	78. Three or more major parts of the body (arms and legs)																										
75. Both legs																											